

## GME Lyft Access Guidelines and Instructions



EMORY  
UNIVERSITY  
SCHOOL OF  
MEDICINE

Graduate Medical  
Education

### Purpose

To mitigate risks associated with fatigue by ensuring residents and fellows have access to reliable, safe transportation from the hospital to their residence following extensive work hours.

### Guidelines for Use

- Eligible residents and fellows who have signed the Lyft waiver during onboarding may use the GME Lyft account **only when too fatigued to drive safely** after completing clinical duties.
- The service is limited to rides from the designated training facility directly to the resident's or fellow's home. **Rides to any other destination** (e.g., airport or non-home addresses) are **strictly prohibited**.
- Only the **standard (economy)** ride option is permitted. Premium services (e.g., Extra Comfort, Black) are **not allowed** under any circumstances.

### Oversight and Communication

- Department leadership and program administrators will be copied on any communications regarding discrepancies or misuse identified during periodic ride audits.
- Charges for rides outside the approved guidelines—or for selecting unauthorized ride types—**will require reimbursement** by the resident or fellow.
- All ride activity, including receipts, will be logged and reviewed to ensure compliance and fiscal responsibility.
- GME will provide ongoing reminders and clear instructions regarding appropriate ride use through newsletters, email communications, and orientation materials.

### How to Join the GME Lyft Account

- Residents and fellows will receive an invitation from Lyft via their **netid@emory.edu** email address. Check your spam or junk folder if not received.
- Download the Lyft app.
- Set up your profile using your name, phone number, and Emory email address. **Do not enter your personal credit card.**
- Assign **Emory-GME** as the default account under your Business Profile.
- Be sure to select your Business Profile when scheduling your ride to bill the fare directly to the Emory-GME account for transportation from the hospital to your home.