Mentoring Partnership Agreement

# Mentoring is an ongoing, voluntary process whereby an experienced person (mentor) facilitates the growth of a less experienced colleague (mentee), providing guidance and support for the benefit of the individual, mentor, and institution. A mentoring relationship ideally is a trusting and collaborative partnership.

Meeting Structure

* Frequency
* Length
* Modes (e.g., face-to-face, phone, email)
* Place
* Duration (# of year(s), attainment of goals, open-ended)
* Responsibility for scheduling meetings

Ground Rules for Relationship

* Determine expectations for both parties
* Agree upon confidentiality and its limits
* Strive for openness, candor, truthfulness
* Develop and utilizing strategies for addressing and resolving conflicts
* Provide ongoing bidirectional feedback
* Ensure it is a supportive relationship