

Emory University
Department of Gynecology & Obstetrics
M&M Conference Preparation Worksheet

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Date of M&M Presentation:		
Resident Presenter	Faculty Moderator	
Residents Involved	Attending Physician(s)	Other Key Staff Involved

Brief Overview of the Case
<ul style="list-style-type: none">• Rationale for selection of case• Diagnosis• Complication(s)

Outline the Timeline of Events

Restate the complication and identify all potential causes of the complication(s) <i>(perform root cause analysis and a fishbone diagram to help)</i>

Describe how the complications could (or should) have been prevented, ameliorated, or managed.

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What Does the Evidence-Based Literature Review Tell Us?

In view of the ACGME competencies, did the issue(s) occur as a problem related to: (Check all that apply)			
ACGME Competency	Yes	No	Describe
Medical Knowledge			
Patient Care provided or not provided			
Communication and Interpersonal Skills			
Professionalism			
Practice-based learning and improvement			
Systems-based practice			

Did the issue occur as a problem related to: (Check all that apply)			
Problem Area	Yes	No	Describe
Documentation			
Physician care			
Nursing care			
Care from other healthcare professionals			
Patient and/or family			
Specific Other system-based			

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practice, policy, protocol etc			
Communication			

Identify the knowledge gaps

1	What is known?
2	What is not known?

Describe in detail what issue(s) you have identified and the key take home points you will make relative to that issue.

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Explain what can be done to change clinical or system practice so that this type of situation does not reoccur in the future.

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What will be the Take Home Points

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