**SaLaD/SOUP Funding Request**

**Department of Gynecology & Obstetrics**

**To access SaLaD or SOUP funds a written request must be submitted to the Chair, at least 30 days in advance of the proposed activity. Faculty should include the following information:**

* + Description of the purpose of the funds
  + Justification for the use of the funds
  + Amount requested
  + What other resources are available to support the activity (i.e., travel or other grants; development funds)
  + Email requests to the Chair, Attn: Tammy Loucks, MPH, DrPH, Vice Chair for Faculty Affairs and Academic Programs [tloucks@emory.edu](mailto:tloucks@emory.edu)

Date:

Name:

Purpose:

Justification:

Other resources available to support this request:

Amount of support requested: