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# SciENcv

Jeremy Kupsco, Research Informationist, WHSC Library

February 12, 2025

### **Future Workshops**

### **Register:**

Session 2

Session 3

Session 4

Session 5

12

## SCIENCY WORKSHOP SERIES

SciENcy (Science Experts Network Curriculum Vitae) is an application in My NCBI that helps you create and manage documents in support of grant applications with participating agencies.

Join us to learn key information about creating your SciENcv account and simplifying your grant preparation process in compliance with federal regulations.

#### DATES & TIMES





**NCBI's Science Expert Network Curriculum Vitae (SciENcv)** is a research profile system compatible with both the National Institutes of Health (NIH) and National Science Foundation (NSF) biographical sketch requirements for funding. Researchers can use SciENcv to compile information on expertise, employment, education, and professional accomplishments to create biosketches for federal grant submissions and reporting. SciENcv also allows users to automatically pull data from outside sources like NCBI's My Bibliography and ORCID to add publications and other accomplishments to biosketches.



### **Upcoming Implementation - May 2025**

Biosketches and Current and Pending Support for proposals and RPPRs for NIH submitted on or after May 25, 2025 must use the new Common Forms using SciENcv. NSF has already implemented the use of SciENcv. Other funding agencies are expected to follow suit. Investigators must also have ORCID iD for submissions on or after May 25<sup>th</sup>, 2025.

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## How to log in and get started with SciENcv

To access SciENcv, users must be able to access My NCBI, either through <u>eRA Commons</u>, <u>NIH Login</u>, or linked 3<sup>rd</sup> party account. Login to <u>SciENcv</u>:

https://www.ncbi.nlm.nih.gov/sciencv/

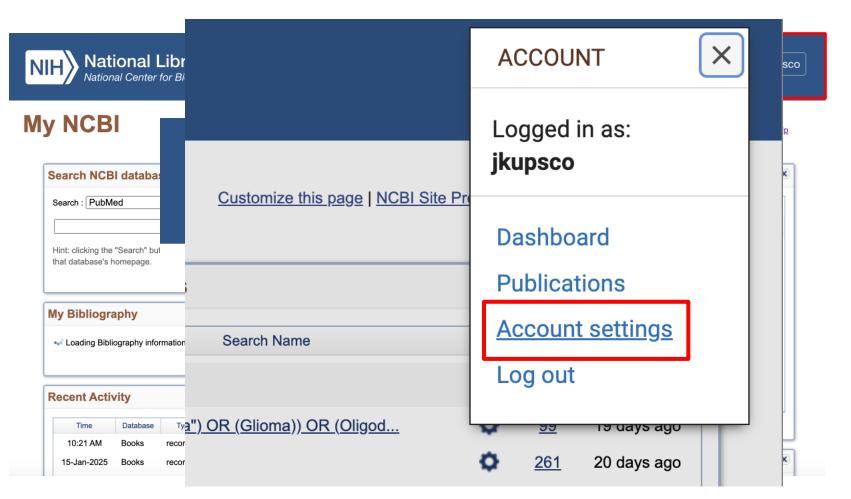


## Link your My NCBI Account

- Before you start using SciENcv link your My NCBI Account
  - Link to eRA Commons
  - Link to ORCID iD



## Linking My NCBI Account



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#### **Linked Accounts**

You can log into your NCBI account via these third parties. Contact the third party about any issues related to logging into any of the accounts below

eRA Commons jkupsco@emory.edu (logged in)	Account	Email/ID	Remove
	eRA Commons	jkupsco@emory.edu (logged in)	Î



#### Link a new 3rd-party account

Search for the account name or click on a link below to connect your My NCBI account to one of these partner organizations. Please note, you can only link one account per third-party partner.

orcid		×	Q	
Available 3rd-p	arty partners			
ORCID				



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#### Sign in to ORCID

Don't have your ORCID iD yet? Register now

#### Email or ORCID iD

Email or 16-digit ORCID iD

For example: joe@institution.edu or 0000-1234-5678-9101

#### Password

Your ORCID password

Sign in to ORCID

Forgot your password or ORCID ID?

OR



#### **Linked Accounts**

You can log into your NCBI account via these third parties. Contact the third party about any issues related to logging into any of the accounts below.

Account	Email/ID	Remove
eRA Commons	jkupsco@emory.edu (logged in)	Ĩ
ORCID	0000-0003-1229-1143	Î

New account successfully linked.

Add account



- The three new NIH common forms are not currently available in SciENcv.
- Can look at the two NSF common forms (Biosketch and Current and Pending (Other) Support)
- NIH does not plan to change common forms, so should be same as NSF versions.



#### SciENcv

Name	Last Update	Sharing	Туре
Kupsco	27-Feb-2015	Public	Old NIH Biosketch
Jeremy Kupsco	16-Oct-2014	Private	Old NIH Biosketch
Jeremy Matthew Kupsco	15-Mar-2016	Private	NIH Biosketch
Jeremy M Kupsco	18-Sep-2017	Private	NIH Biosketch
Jeremy Ma Kupsco	25-Mar-2015	Private	NIH Biosketch
NSF Example 2	10-Feb-2020	Public	NIH Biosketch
Example	15-Sep-2017	Private	NIH Biosketch
NSF example	14-Feb-2023	Private	NSF-BGS23-1
example	14-Feb-2023	Private	NSF-BGS23-1
NSF Example-ORCID	14-Feb-2023	Private	NSF-BGS23-1
NSF Example 3	14-Feb-2023	Private	NSF-BGS23-1
NSF Example 4	14-Feb-2023	Private	NSF-BGS23-1
New NIH Biosketch	03-Dec-2024	Private	NIHBiosketch3
NSF New	03-Dec-2024	Private	NSF-BGS24-1

**Delegated CVs :** 

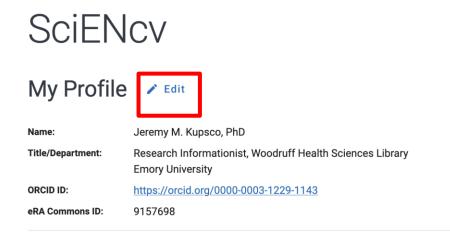
Manage SciENcv »

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**Research Administration** 

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MY NCBI > SCIENCV





About SciENcv How to Use SciENcv



#### Edit My Profile

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Using SciENcv					
_	First Name *		– Last Name * –––––		
	Jeremy		Kupsco		
	Name Displayed As –	)			
	Jeremy M. Kups	co, PhD			
	Add credentials, if de	esired, e.g., Jean Do	e, PhD		
	Title / Department —				
	Research Inform	nationist, Woodr	uff Health Sciences Li	brary	
	Organization / Institut	tion			
	Emory University	у			
	ORCID ID:	https://orcid.o	rg/0000-0003-1229-11	143	
	NSF ID:	Select here to	link your NSF iD		
EMORY					
UNIVERSITY			CANCEL	SAVE	

#### My Documents



Last Updated $ \downarrow $	Title	Format	Delete
1/24/25	Test	NSF Biographical Sketch	Ĩ
1/14/25	NSF test	NSF Current and Pending (Other) Support	<b>I</b>
12/3/24	New NIH Biosketch	NIH Biosketch	Ĩ
12/3/24	NSF other	NSF Current and Pending (Other) Support	Î
12/3/24	NSF New	NSF Biographical Sketch	Î
2/14/23	NSF example	NSF Biographical Sketch (for proposals with due dates on or before May 17, 2024)	Î
2/14/23	example	NSF Biographical Sketch (for proposals with due dates on or before May 17, 2024)	Î
		NSF Bioaraphical Sketch (for proposals with due	-



-	Create a New Document	
Using SciENcv	<pre>(     Asterisks (*) indicate required fields. /    Document title *     Example     Document type *     NSF Biographical Sketch </pre>	
	Data source *  Use an external source  Source *	
	<ul> <li>eRA Commons</li> <li>ORCiD</li> <li>Start with a blank document</li> </ul>	
7 EMORY UNIVERSITY	CANCEL CREATE	

## **Common Form for Biosketch**

- Identifying Information, Organization and Location
- Professional Preparation(List of the senior/key person's professional preparation (e.g., education and training)
- Appointments and Positions
- Products

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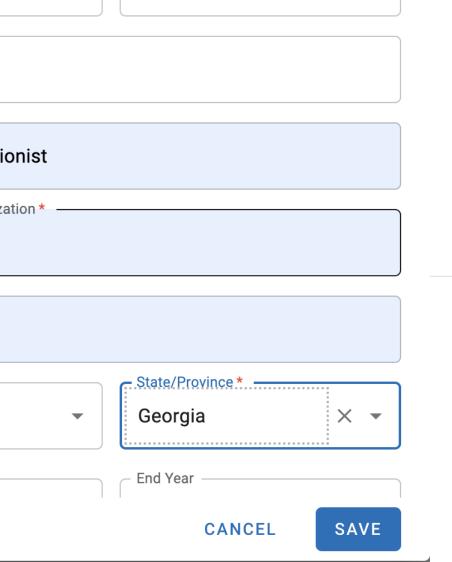
• Certification



#### Identifying Information, Organization and Location

#### **Using SciENcv** First Name \* -Middle Name Matthew Jeremy Last Name \* -Kupsco **Identifying Inforr** Position Title \* In this section, disclose the information **Research Informationist** required unless otherwise noted. Name of Primary Organization \* – ADD INFORMATION **Emory University** City \* Atlanta Country \* -**United States**

Start Year \* -





#### A. Professional Preparation\*

Provide a list of the senior/key person's professional preparation (e.g., education and training), listed in reverse chronological order by start date. Include all postdoctoral and fellowship training, as applicable, listing each separately. Also include the baccalaureate degree or other initial professional education.

#### + ADD PROFESSIONAL PREPARATION

Organization	Location	Degree (if applicable)	Receipt Date	Field of Study	Edit	Delete
University of North Carolina at Chapel Hill	Chapel Hill, NC	PhD	Dec 2006	Biology	/	Î
University of Richmond	Richmond, Va	Master of Science	Jul 2001	Biology	/	Î
University of North Carolina at Chapel Hill	Chapel Hill, NC	Bachelor of Science	May 1999	Biology	/	Î



#### B. Appointments and Positions\*

Provide a list, in reverse chronological order by start date, of all the senior/key person's academic, professional, or institutional appointments and positions, beginning with the current appointment (including the associated organization and location). Appointments and positions include any titled academic, professional, or institutional position whether or not remuneration is received, and whether full-time, part-time, or voluntary (including adjunct, visiting, or honorary).

Senior/key personnel must only identify all domestic and foreign professional appointments and positions outside of the primary organization for a period up to three years from the date the proposer submits the proposal to NSF for funding consideration.

+ ADD APPOINT	MENT/POSITION					
Date	Current	Title	Institution	Location	Edit	Delete
2010 - Present	Yes	Research Informationist	Emory University	Atlanta, Georgia	1	Î



#### C. Products

Select up to 5 products	tiple authors f authors' names.
My Bibliography ORCID	
11 citations Search citations Q Sort by: Publication Date - C REFRESH FROM ORCID	
Cain T, Cheek F, Kupsco J, Hartel L, Getselman A. Health Sciences Libraries Forecasting Information Service Trends for Researchers: Models Applicable to All Academic Libraries. College & Research Libraries. 2016 September; 77(5):595-613. doi: 10.5860/crl.77.5.595.	
<ul> <li>Xu P, Tan H, Duong D, Yang Y, Kupsco J, Moberg K, Li H, Jin P, Peng J. Stable Isotope Labeling with Amino Acids in Drosophila for Quantifying Proteins and Modifications. Journal of Proteome Research. 2012 August; 11(9):4403- 4412. doi: 10.1021/pr300613c.</li> </ul>	olume, issue,
<ul> <li>Kupsco JM, Wu MJ, Marzluff WF, Thapar R, Duronio RJ. <u>Genetic and biochemical characterization of Drosophila</u></li> <li><u>Snipper: A promiscuous member of the metazoan 3'hExo/ERI-1 family of 3' to 5' exonucleases</u>. RNA. 2006 Dec;</li> <li>12(12):2103-17. doi: 10.1261/rna.186706. Epub 2006 Oct 24. PubMed PMID: 17135487; PubMed Central PMCID: PMC1664731.</li> </ul>	
<ul> <li>Kupsco J, Wu M, Marzluff W, Thapar R, Duronio R. Genetic and biochemical characterization of Drosophila Snipper:          EDIT AUTHORS         A promiscuous member of the metazoan 3'hExo/ERI-1 family of 3' to 5' exonucleases. RNA. 2006 December;         12(12):2103-2117. doi: 10.1261/rna.186706.     </li> </ul>	
Godfrey AC, Kupsco JM, Burch BD, Zimmerman RM, Dominski Z, Marzluff WF, Duronio RJ. <u>U7 snRNA mutations in</u> <u>Drosophila block histone pre-mRNA processing and disrupt oogenesis.</u> RNA. 2006 Mar; 12(3):396-409. doi:	

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Select up to 5 products

SELECT OTHER PRODUCTS

**New:** Senior/Key Personnel will now be prompted to re-certify their document each time they select the "Download PDF" button. This will generate current certification dates even if no changes have been made to the document.

#### Certification

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Each senior/key person is required to complete the following certifications regarding the information provided in their Biographical Sketch:

I certify that the information provided is current, accurate, and complete. This includes but is not limited to information related to domestic and foreign appointments and positions.

I also certify that, at the time of submission, I am not a party to a malign foreign talent recruitment program.

Misrepresentations and/or omissions may be subject to prosecution and liability pursuant to, but not limited to, 18 U.S.C. §§ 287, 1001, 1031 and 31 U.S.C. §§ 3729-3733 and 3802.



## **Common Form for Current and Pending(Other) Support**

- Identifying Information, Organization and Location
- Proposals/Active Projects
- In-Kind Contributions (disclose all in-kind contributions with an estimated value of \$5000)
- Certification



#### Identifying Information, Organization and Location\*

In this section, disclose the information requested regarding the individual and their associated organization and location. All fields are required unless otherwise noted.



#### Proposals/Active Projects\*

In this section, disclose ALL proposals and active projects in accordance with the definitions for current and pending (other) support.

All fields are required unless otherwise noted.

The Status of Support types are defined as:

Current – all active projects, or projects with ongoing obligations, from whatever source irrespective of whether such support is provided through the proposing organization or is provided directly to the individual.

Pending – any proposal that is being considered for funding from a potential funding organization (including this proposal) irrespective of whether such support is provided through the proposing organization or is provided directly to the individual.



#### In-Kind Contributions

In this section, disclose ALL in-kind contributions with an estimated dollar value of \$5000 or more and that require a commitment of the individual's time. An in-kind contribution is a non-cash contribution provided by an external entity that directly supports the individual's research and development efforts. An in-kind contribution may include but is not limited to: real property; laboratory space; equipment; data or data sets; supplies; other expendable property; goods and services; employee or student resources. In-kind contributions with an estimated value of less than \$5000 need not be reported.

All fields are required unless otherwise noted.

The Status of Support types are defined as:

Current – all in-kind contributions obligated from whatever source irrespective of whether such support is provided through the proposing organization or is provided directly to the individual.

Pending - all in-kind contributions currently under consideration from potential funding organizations irrespective of whether such support is provided through the proposing organization or is provided directly to the individual.

ADD IN-KIND CONTRIBUTION

New: Senior/Key Personnel will now be prompted to re-certify their document each time they select the "Download PDF" button. This will generate current certification dates even if no changes have been made to the document.

#### Certification

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Each senior/key person is required to complete the following certifications regarding the information provided in their Current and Pending (Other) Support:

I certify that the information provided is current, accurate, and complete. This includes but is not limited to current, pending, and other support (both foreign and domestic) as defined in 42 U.S.C. § 6605.

I also certify that, at the time of submission, I am not a party to a malign foreign talent recruitment program.

Misrepresentations and/or omissions may be subject to prosecution and liability pursuant to, but not limited to, 18 U.S.C. §§ 287, 1001, 1031 and 31 U.S.C. §§ 3729-3733 and 3802.



## **NIH Biographical Sketch Supplement Form**

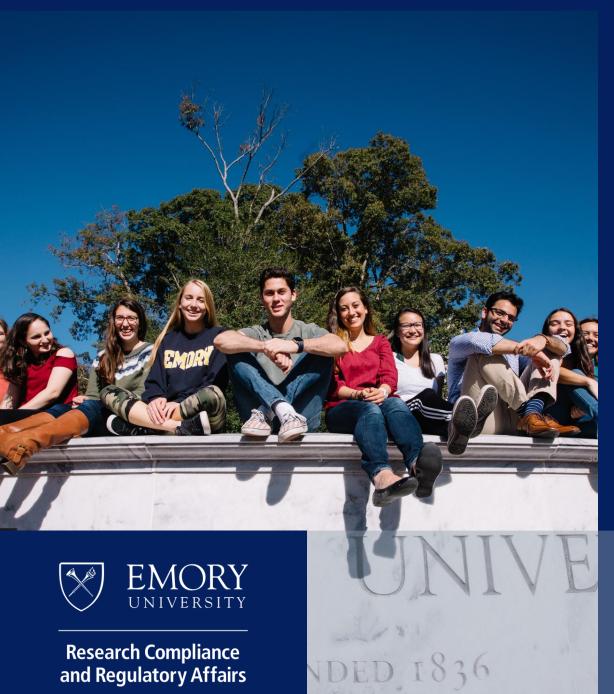
- Personal Statement
- Contributions to Science
- Honors



## What you can do Now to Prepare

- Familiarize yourself with SciENcv
- Get an ORCID iD
- Link ORCID iD with your NCBI Account
- Look for additional Trainings
- Make sure you start looking at Public Access Compliance 4-5 weeks before deadlines





Click <u>here</u> for step by step instructions to create a SciENcv Biosketch and Current and Pending support.

**Research Administration** 

### Resources

NSF

•NSF Webinar about Approved Formats - Recorded Webinar
•SciENcv for NSF Users: Biographical Sketches - Video
•SciENcv for NSF Users: Current and Pending Support - Video

SciENcv

General Information about SciENcv

- •<u>SciENcv FAQs</u> from Research.gov
- •<u>SciENcv Tutorial</u> Video
- •Create a Biosketch with SciENcv Video

From the National Library of Medicine

- •NCBI Tutorial: Science Experts Network Curriculum Vitae Video
- •NCBI Tutorial: SciENcv: Integrating with ORCID Video

How to Add Publications in MyNCBI

•<u>SciENcv article collection</u> – Includes how to create, edit, export, and delete documents, add a delegate to your account, and more.

<u>National Library of Medicine SciENcv Help</u>

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- <u>SciENcv Mini Training for Faculty</u>
- Mini Training for Faculty Video Walkthrough
- <u>Research Guides at Emory University Libraries</u>
- <u>SciENcv Infographic</u>
- <u>SciENcv EPC Quick Guide</u>



# For more information:

David Sundvall, Assistant Director Research Security, <u>researchsecurity@emory.edu</u>

Jeremy Kupsco, Research Informationist, WHSC Library, jkupsco@emory.edu

# Questions?

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