



EMORY | SCHOOL OF MEDICINE

Emory at Grady

Faculty Onboarding Guide
2025-2026

Contents

Welcome to Emory at Grady! This interactive Onboarding Guide is designed to address questions as you begin your career as an Emory faculty member on the Grady campus. This guide contains Emory at Grady specific resource in addition to your unit specific resources. Please check with your unit, division, or department leadership for additional onboarding instructions. This document also supplements the comprehensive School of Medicine onboarding resources include the following:

- [Emory at Grady Website](#)
- [New Faculty Orientation & Resource Fair](#)
- [Emory School of Medicine Faculty Onboarding Guide](#)
- [Important Orientation Videos](#)
- [New Faculty Appointments info](#)
- [Life in Atlanta](#)

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IMPORTANT NUMBERS

Dear New Emory at Grady Team Member,

Welcome to Emory at Grady! We are excited to have you as part of our team.

Emory at Grady attracts a diverse and dedicated faculty committed to delivering quality health care for the community served by Grady, preparing learners for the future in which they will serve and lead, and conducting high-impact scholarship that addresses unmet patient or societal needs.

Grady Hospital opened its doors in 1892 and was located near Atlanta Medical College, which supervised patient care. When Emory University was established in 1915, Atlanta Medical College became the Emory University School of Medicine. The school's purpose was to train doctors at Grady and help with the hospital's growing patient base. Today, there are more than 1,500 Emory faculty, residents, students and staff members on the Grady campus each day.

Grady is one of the nation's largest public health systems. The hospital is known for its trauma and emergency services – it is the region's premier level I trauma center and Atlanta's 911-ambulance service. Grady is also home to the Georgia Poison Center, one of the largest burn units in the U.S., a certified comprehensive stroke center, a nationally recognized infectious disease program, and a Georgia Cancer Center for Excellence. Last year, there were approximately 620,000 patient visits at Grady and nearly 130,000 ER/urgent care visits.

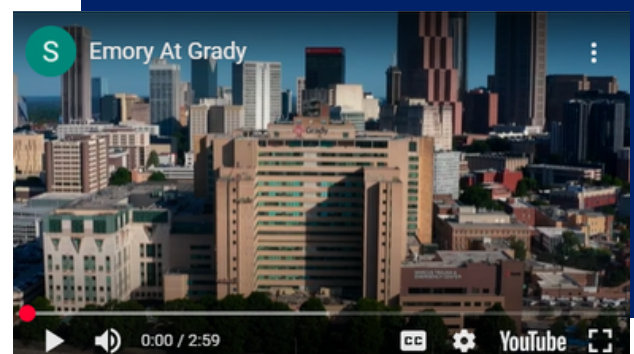
Grady is staffed primarily by doctors from Emory and Morehouse Schools of Medicine and because of these partnerships, it is estimated that 25 percent of all doctors practicing medicine in Georgia receive at least a portion of their training at Grady.

Thanks to the partnership between Emory, Grady and Morehouse, we maintain a strong commitment to the healthcare needs of underserved populations in Fulton and DeKalb Counties, and are able to offer a full-range of specialized, world-class medical services for the entire community.

As you can tell, this is an exciting environment to work in and again, we are thrilled for you to join us! If there is any way the Emory at Deans' Office can assist you, please do not hesitate to reach out to our office – 404.778.1501 or via [email](#).

Sincerely,

The Emory at Grady Deans' Office



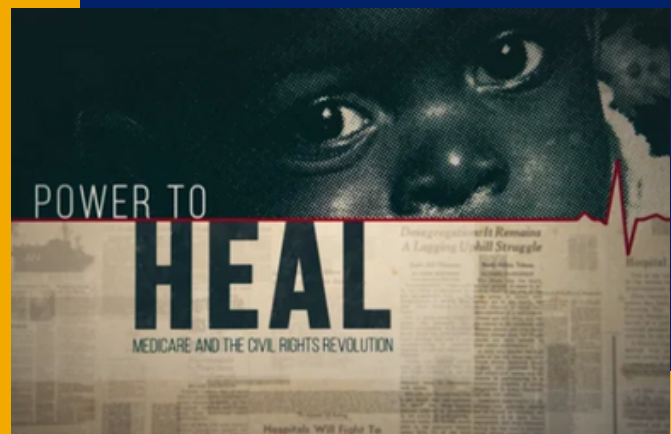
[Watch the Emory at Grady Video](#)

History of Grady

Grady first opened in 1892 and has continually evolved to meet the region's evolving medical needs. In the 1890s, that meant providing care for rich and poor, black and white. In the 1920s, it meant performing Georgia's first open-heart surgery. In 2013, it meant creating the first neurological surgical suite within a dedicated stroke center to remove blood clots from the brains of stroke victims.

Grady is a safety net hospital that provides care to many of the community's most vulnerable patients. Like many health systems, Grady's legacy includes an important historic struggle to move beyond segregation and secure equal and adequate access to healthcare.

Power to Heal is a documentary that tells how a new national program, Medicare, was used to mount a coordinated effort that desegregated thousands of hospitals across the country practically overnight. Before Medicare, disparities in access to hospital care were dramatic.



Watch the [Power to Heal Documentary](#) where Grady and Dr. Nanette Wagner are featured.

In addition to Emory faculty, Morehouse faculty and Grady-employed physicians provide unparalleled care at Grady Hospital and multiple sites inside and outside of the Perimeter. The world's leading physicians come to Grady to lead innovative research and discovery, teach, and treat patients whose conditions are beyond the capabilities of other hospitals. Also, the [We are Grady video](#) is recommended.

994

Emory Faculty

439

Emory Faculty FTE

712

Residents & Fellows

209

Emory APP

151

Emory APP FTE

Services & GME at Grady

Anesthesiology	Orthopaedics
Dermatology	Otolaryngology
Emergency	Palliative Care
Medicine	Pathology
Family Medicine	Pediatrics
Genetics	Psychiatry
OB/GYN	RadOnc
HMO Medicine	Radiology
Neurology	Rehab Medicine
Neurosurgery	Surgery
Ophthalmology	Urology

Over 200

Funded Faculty
with research
awards totaling

\$63M

80%

of Grady patient
volume provided
by Emory
physicians

Grady Leadership Team

John Hauptert, FACHE - Chief Executive Officer

Nitasha Burney-Fleming, MD, CPE - Chief Ambulatory Officer

Joselyn Butler Baker - President, Grady Health Foundation

Lindsay Caufield - Chief Marketing & Experience Officer

Timothy Jefferson, Esq. - Chief Legal Officer

Ryan Loke - Chief Policy Officer

Ben McKeeby - Chief Information Officer

Rick Roche - Chief of Staff/Chief People Officer

Shannon Sale - Chief Strategy Officer

Anthony Saul - Chief Operating Officer/Chief Financial Officer

S. Rob Todd, MD - Chief Medical Officer

Michelle Wallace - Chief Nursing Officer

Yolanda Wimberly, MD - Chief Health Outcomes Officer

Emory at Grady Dean's Office for Clinical Affairs



Ravi Rajani, MD
Executive Associate Dean,
Emory at Grady



Jada Bussey-Jones, MD
Associate Dean,
Professional Development



Quentin Jones, MHA, BSN
Sr. Director,
Clinical Operations



Jason Liebrecht, MD
Assistant Dean for Education



Nadine Kaslow, PhD
Director of Wellbeing,
Resilience, and Flourishing



Colleen Kelley, MD, MPH
Associate Dean of
Research



Scott King
Sr. Director, Clinical
Planning and Finance



Constance Nagle, JM
Executive
Administrator &
Associate Dean



Meredith Stauch, MSN, APRN
Director, Advance Practice
Providers



Jason Schneider, MD
Director of Community and
Inclusive Culture



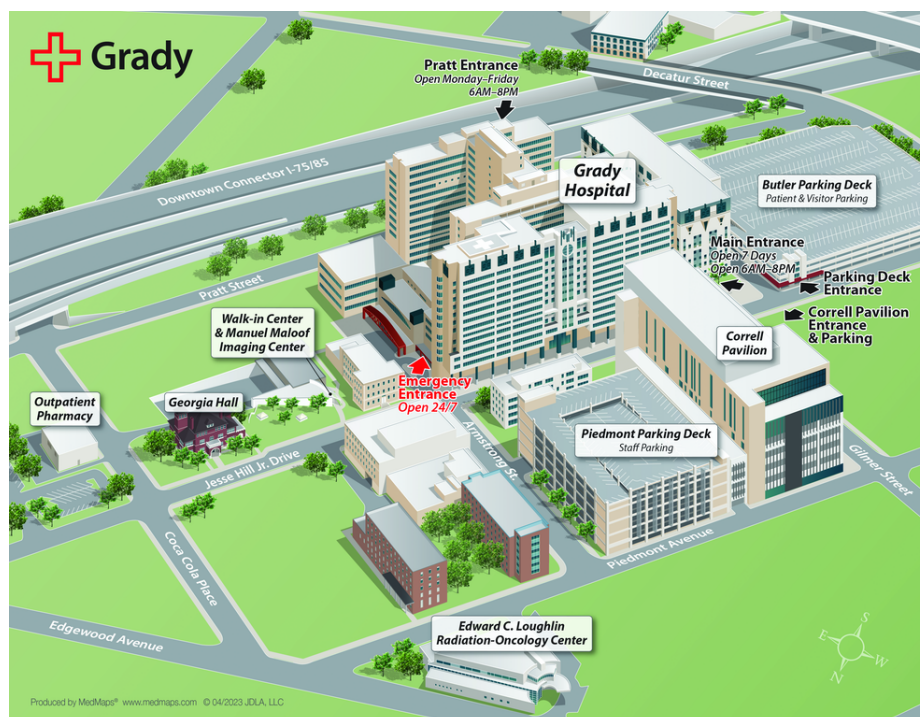
Stacey Watkins, MD
Medical Director, Quality and
Process Improvement

Navigating Grady

Physically navigating Grady Hospital can be a challenge. The key is learning the elevators. If you're looking at the front of the hospital from Jesse Hill Jr Dr there are 3 main entrances. On the left is the Emergency Department (at the foot of Armstrong St), in the middle is the Jesse Hill lobby, and to the right (at the foot of Gilmer St) is the Main Lobby. The Main Lobby houses the gift shop, information booth and some ambulatory practices, as well as newer elevators that go from the ground floor to floor 7 and every floor in between.

If you enter the main lobby, you'll face a side of the "H-shaped" layout of the main hospital. The A wing is to your right and the B wing to your left with E running down the center and C and D along the left and the right respectively in the back of the hospital (along Pratt St). The A elevator banks will take you to most floors from ground to 12 but will not stop on 3, 4, or 7 (subject to change). The B elevator banks only go to ground, 1, 2, 5, and 12 .

The E hallway has 2 banks of 4 elevators: The closest bank to the main lobby stops on most every floor (only the 2 elevators to the right go to 16) but is the highest-use bank of elevators and can often make many stops. The bank of elevators closer to the Pratt St. side of the hospital has less traffic but may not stop on every floor.

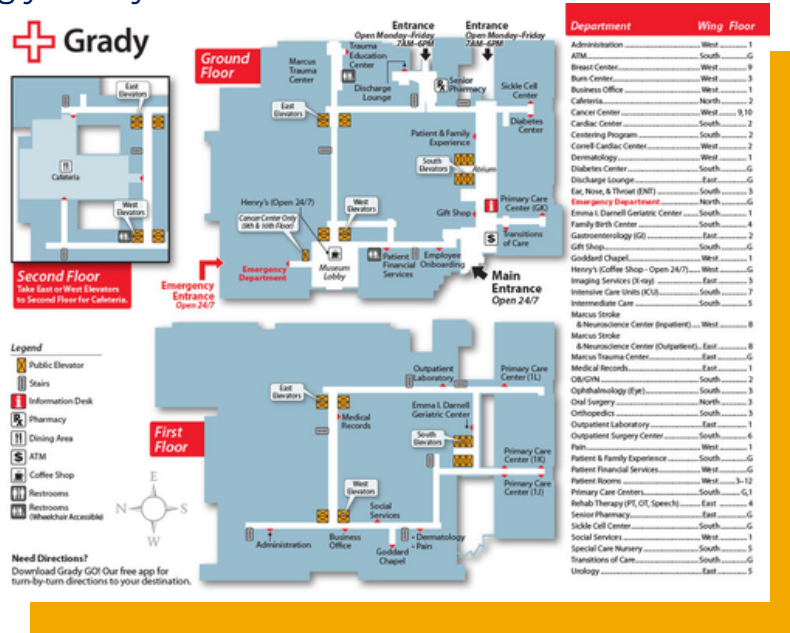


Areas of Interest

- Ground:** Starbucks (24-hour café), gift shop, Employee Health, and Emergency departments
- Floor 1:** Administration, social work, chapel, a cash-only USPS office, Primary Care
- Floor 2:** Cafeteria, Cardiac, GI, Pulmonary labs/Bronchoscopy Suite, Outpatient Women's Health
- Floor 3:** Radiology, Burn Unit
- Floor 4:** OB/GYN
- Floor 5:** Cardiac beds, intermediate care/step-down
- Floor 6:** Surgical beds, ORs
- Floor 7:** Med/surgery beds, ICUs
- Floor 8:** Neurosurgery beds/ICU
- Floors 9-11:** Med/surgery beds
- Floor 12:** Intermediate Care Units, TB isolation unit
- Floor 13:** Inpatient Mental Health, Med-Psych Unit
- Floor 16:** Grady Resident Resource Lounge, fitness center

For other locations and outpatient clinics: [check out this list](#) (you'll need to use EPIC login/password to access Grady's intranet commonly referred to as [GradyNET](#)).

Use your EPIC login to check out the many resources on [GradyNET](#) including a great map of the hospital and surrounding buildings, Grady phone book, etc. Download the [Grady Go!](#) app to assist with finding your way.



Wireless

Wi-Fi can be accessed throughout the hospital by choosing GHSGuest. You may also access Open a browser window and click OK to continue. Once you have a Grady/EPIC log in, you can use the GHSSecure network, and login with your credentials.

Employee Health

Employee Health is located on the ground floor. If you need a FIT test, PPD, etc. this is where you would go.

Food Options

The hospital cafeteria is located on the 2nd Floor. There is a Chick-fil-a there along with a grill, sandwich line, pizza, salad, and traditional cafeteria fare.

The Starbucks is on the ground floor right past the main hospital entrance and is a great spot for an on-the-go coffee or snack. The ground floor gift shop has a few snack and drink items 24 hours a day.

The Market and other off campus options are described in the restaurants section.

The Grady Library

Located on the 2nd floor of the Faculty Office Building. View electronic Woodruff Health Sciences Library [resources](#).

Lactation Rooms

The hospital has eight lactation rooms. Some rooms will provide a sink, refrigerator, and/or hospital grade pump. For access, contact the Grady Lactation Program Coordinator, Kelly A. Lee at 404.616.3644 or [via email](#).

[A full list of the lactation rooms, their locations, and resources provided in the rooms.](#)

Office Buildings

Emory's Faculty Office Building (FOB)

Located at 49 Jesse Hill Jr Drive SE, diagonal from the emergency room entrance, and houses the Emory at Grady Dean's Office along with faculty offices for several specialties (e.g. medicine, ortho, pediatrics). The mail room is located on the first floor of this building, and there are Amazon drop boxes as well as a FedEx mailing post. There are also several conference rooms located on the first floor. Rooms may be reserved for educational activities or administrative meetings through the [25Live online system](#).

The Steiner Building

Located at 68 Armstrong Street SE, just across from the emergency room entrance and houses a large auditorium on the first floor along with several faculty offices on the upper floors.

The Glenn Building

Located at 69 Jesse Hill Jr Drive SE, this building houses the Grady library, and one midsize conference room on the first floor. There are also additional offices for faculty and staff on the upper floors.

Parking

The parking office (AAA Parking) is located on the 3rd Floor of Grady's public parking garage, located next to the Atrium entrance to the hospital on Jesse Hill Jr. Drive. The phone number is 404.616.3769.

- First, you need a Grady badge
- Fill out and turn in a Grady parking forms obtained at parking office or online at [GradyNET](#). You will receive an access card from the parking office (same card used for Grady Hospital access), and privileges will be added

Parking fees can be paid monthly or by payroll deduction. Faculty park in the Piedmont parking deck on 80 Piedmont Ave. (There are two entrances: one on Armstrong St and the other on Piedmont Ave, which is a one-way street going north).

EPIC Training

Grady's electronic medical record (EMR) system, EPIC, is how patient care is documented at Grady. Grady policy, supported by the Medical Executive Committee, requires training on the use of EPIC prior to creation of accounts for practitioners, which means that practitioners need to take appropriate EPIC training prior to providing and documenting patient care.

The request for online Computer-Based Learning (CBL) EPIC training is sent to the EPIC team by your Emory credentialing coordinator. The credentialing coordinator will then provide information on EPIC training with all the instructions for registering including log on information. CBL modules must be completed prior to training. Once the CBLs have been completed, the applicant sends the transcript to the coordinator to request a user ID and password.

EPIC Training for EPIC access is an important step in providing care at Grady and requires five business days to process after you submit evidence of training, and status is verified. To avoid not having access on your first day, please complete all EPIC training at least five or more business days prior to providing patient care. Contact the helpdesk if you need to reset your password or for assistance at 404.616.4357.



Employee Health Clearance

You may contact Employee Health at 404.616.4600 or via [email](#). You must have clearance before obtaining an identification badge from Human Resources. Employee Health Service requires documentation of the following vaccinations:

- MMR (2 doses)
- Varicella vaccination
- Hep B vaccination
- COVID vaccination
- TB blood test- QuantiFERON Gold (Completed within 3 months of start date)
- Tdap within 10 years
- F.I.T test within 1 year
- Flu Shot

Setting up Emory Email

First, open your browser and type in “email.emory.edu”. Then enter username@emory.edu. Finally enter your Emory password. If you do not know/ have your Emory password, please contact the Emory Help Desk at 404.727.7777 and have a password assigned or reset.

Access Grady EHR

To access EPIC electronic health record and use it at home, go to GradyNET. Your Grady password is required to log in remotely. GradyNET is a site with great resources including key hospital phone numbers, required online training modules, ethics grand rounds videos, antibiotic guidelines, link to paging system, and more. For computer questions, you can call Grady’s help desk at 404.616.HELP.

Badge and Keys

You must first complete mandatory orientation before you can get a badge. Faculty should have already completed this as part of their Grady credentialing.

Getting your Grady ID badge at Grady is a three-step process:

1. Grady initial onboarding health requirements with Employee Health:
 - TB screening
 - Documentation of two Measles, Mumps, and Rubella (MMR) vaccines and either a history of Varicella (Chickenpox) or documentation of two Varicella (Varivax) vaccines. Positive titers documenting immunity are also accepted for MMR and Varicella.
 - Respirator medical evaluation
 - After completion, you will receive a document that will be needed for the Grady HR Badge Office.
 2. Verify your identity with the Medical Staff Office:
 - Please present your government-issued photo ID to the staff to receive an official verification letter to take to Employee Health with other required documentation.
 - Office hours are Monday – Friday, 8 a.m. – 4 p.m. and they are located on the 1st floor, Room 1B029. Phone number: 404.616.4262.
 3. Bring all documents from Steps 1-2 to the Badging Office
 - The Badging Office is located on the Ground Floor of the Grady Main Campus. Office hours for badge pick up hours are Monday – Thursday from 8 a.m. – 1 p.m. Phone number: 404.616.1908
-

Grady Hospital Badge Access

To access the hospital clinical units, individual departments must complete the Grady public safety access control agreement form and submit it to the Public Safety Office along with a copy of your provider Grady ID and parking card for processing. Please note, this requires 3 business days for processing access cards. Grady Public Safety provides walk-in access card services from 8 a.m. – noon, Monday through Friday in GG015 across from the Patient Service Center near Main Entrance. Access card services are provided by appointment only from 1 p.m. – 4 p.m., Monday through Friday. Appointments can be made by calling 404.616.8000 or emailing [Public Safety](#).

Emory Identification Card (FOB Access)

All Emory University employees working on the Grady Campus must have an official University Emory Card, as well as a Grady employee badge. To obtain your Emory Card, please contact the Emory Card office to verify your account information at 404.727.6095 or via [email](#). Once verified, visit the Emory Card Office with a valid, government issued photo ID at 200 Dowman Drive, Boisfeullet Jones Center, Suite 101 Monday through Friday between 8:30 a.m. and 4:30 p.m. Once you have your Emory badge, you will need to contact your department Business Manager to provide the card number so that it can be updated for needed building access.

Faculty Time Management

Faculty who receive salary support for clinical, educational or administrative duties on the Grady campus or related facilities are required to complete a Faculty Time Management (FTM) monthly. Access your FTM [here](#).

FTR reporting is in addition to any other School of Medicine and/or regulatory reporting, including but not limited to [Conflict of Interest](#) (COI) and [Effort Reporting](#).

Resources and Opportunities

Professional Development Resources

The Emory at Grady [Professional Development](#) initiatives feature programs and opportunities that develop, engage, and empower our faculty. Importantly, we strive to build community and recognize the work of Emory faculty on the Grady campus. Below are several programs offered by our Emory at Grady professional development team. These programs address our core pillars (research, education, diversity & inclusion, wellness, clinical quality, leadership & advocacy).

ASCEND Program

This career development program will provide resources, information and tools important for academic and professional success. The course will feature didactic sessions, experiential components, along with peer mentoring and networking.

Faculty Development Program for Clinical Educators

The School of Medicine offers a career development course designed especially for clinical teachers and taught by two Stanford-trained facilitators, Reena Hemrajani and Richard Pittman.

Grady Research Mentoring Program

This 4-month clinical research mentoring program is for Emory faculty based at Grady. This program will provide resources, information and tools to develop clinical research projects.

Point of Care Ultrasound Course

Point-of-care ultrasound (POCUS) is a patient assessment tool used by clinicians to improve bedside diagnostic assessments, safety, and efficacy for procedural guidance. This half day course is available to all clinical faculty in the SOM.

Professional Development Lecture Series

The Lecture Series takes place on the second Friday at noon on Zoom. The events are aimed at faculty members, but anyone who may benefit is welcome to attend.

Health Equity Advocacy Course

This 5-month course is a multi-pronged educational intervention that brings faculty, learners and community members together to advocate around common health-related priorities.

These offerings are aligned and coordinated with [Emory SOM-wide career development](#) programs. Please check out [our video library](#) for additional lectures and resources.

Resources & Opportunities (cont.).

Awards and Recognitions Opportunities

This [awards program](#), created by the Emory at Grady Professional Development Committee, honors the community of Grady-based faculty members. The Emory at Grady Awards Committee solicits nominations for awards annually. Self and/or peer nominations are accepted. Awards are conferred at the annual Emory at Grady Awards Ceremony and one award is also featured at the larger SOM Celebration of Faculty Eminence ceremony each fall. Learn more about each award via the links below.

- [Emory at Grady Above and Beyond Award](#)
- [Emory at Grady Advocacy Award](#)
- [Emory at Grady APP Award](#)
- [Emory at Grady Best Colleague Award](#)
- [Emory at Grady Career Impact Award](#)
- [Emory at Grady Community Impact Award](#)
- [Emory at Grady Excellence in Health Equity Research](#)
- [Emory at Grady Innovation Award](#)
- [Emory at Grady Team-Based Award](#)

We also share good news about faculty scholarship, promotions, and work through our Emory at Grady Newsletter and social media account. Follow us on X @EmoryatGrady. Share your good news with Emory at Grady Faculty Development Committee by emailing [Monique Rainey](#).



Resources & Opportunities (cont.)

Clinical Care and Quality Resources

General Information

A wealth of information about Grady is available on the Grady intranet. This includes location guide, human resources, CM/SW schedule, link to Grady University and even antibiotic prescribing information. <https://gradymemorial.sharepoint.com>. The easiest way to access GradyNET is through EPIC -> My Dashboards -> Commonly Used Websites -> GradyNET Hyperlink. Your GradyNET login information is Login = [epic username]@gmh.edu, Password = [epic password]

UpToDate Resource

As an Emory clinician, you have free access to UpToDate for clinical decision support. You must first be connected to Emory WiFi, then visit UpToDate.com. Click “Sign in” and enter your username and password. If you don’t have an account, you’ll be prompted to register using your Emory email address. Once signed in, you can access UpToDate from anywhere.

Additional Tools

We also have access to a wide range of clinical tools (DynaMed, AccessMedicine, etc.) along with librarian support available through [Woodruff Health Sciences Library](#) to assist with answering clinical questions.

Language Services

Grady provides free aids and services to people with disabilities to communicate effectively including provision of free language services. If you need these services, contact Grady’s Language Interpretive Services Department at 404.616.9626. For more info check out this [Language Rights - Grady Hospital - Video](#).

Resources & Opportunities (cont.)

Opioid Prescribing/ Imprivata

To prescribe controlled substances in the state of Georgia, a valid medical license and enrollment in the Prescription Drug Monitoring Program (PDMP) is required. Electronic prescribing of controlled substances is encouraged to promote safety and security. After enrolling in the PDMP, you will need to contact information technology to arrange access to Imprivata, a smartphone app which is used to verify electronically transmitted controlled substances. You can use the [Imprivata tip sheet](#) and [email](#) for further information.

High Reliability Organization

Grady Health System has long been committed to delivering the highest levels of quality and safety to its patients. Now, as part of its good-to-great journey and as the trusted leader in caring for people and advancing health, Grady is driving to become a High Reliability Organization (HRO). Within an HRO culture, everyone is acutely aware that even small failures in safety protocols or processes can lead to catastrophic outcomes. Creating an environment supporting an HRO mindset is essential to achieving Grady's quality and safety goals. For more information, go to [GradyNET HRO information](#) (your Grady username and password are required to access). Email the [HRO team](#) at Grady for additional information and training.

Professional Boundaries Training

The Georgia Composite Medical Board now requires all physicians to receive one-time education and training, for a minimum of two hours, regarding professional boundaries and physician sexual misconduct. [Online professional boundaries training options](#)

Data for Quality Improvement

There are several sources for data from EPIC that are available. All faculty have access to SlicerDicer in EPIC to do an independent "quick" QI on their patient population. If you have questions on this, please email [support](#). You can also access data via workbench reports or a dashboard, however, these have a process. If you are not able to find what you need via SlicerDicer, please visit this [website](#) for additional Grady data resources. Alternatively, please send an [email](#) with your project and data needs and someone from the IT team will reach out to you directly. See [GradyNET QI Research Data Requests](#) for more info.

Research Resources

Emory at Grady Research Training

The Emory at Grady [Research Initiative](#) was launched in 2022, to elevate research at Grady in partnership with Grady, Morehouse, community, and other stakeholders, to facilitate improvements in current research processes to reduce burden on investigators. The initiative is led by Dr. Colleen Kelley, Associate Dean for Research, Emory at Grady and Naquia Mitchell, Associate Director of Research Programs for the Emory at Grady Dean's Office. If interested in research, please schedule an orientation meeting with Dr. Kelley and Ms. Mitchell. Please contact the Emory at Grady research office via [email](#).

Grady Research Oversight

In addition to Emory IRB approval and oversight, Grady's Office of Research Administration (ORA) partners with Grady's Research Oversight Committee (ROC) and research personnel to protect the rights, welfare, and well-being of human subjects involved in research within Grady Health System. A ROC review is required for all Grady Research Studies. The Emory at Grady Dean's Office facilitates all Grady ORA requests—including obtaining a Grady ID Badge for research staff, accessing Grady EPIC for research purposes, Epic Research Data Requests, and ROC Review through the Emory at Grady Research Electronic Submissions Portal launched in 2025. For more information, please visit the [EG Research SharePoint](#) for additional research resources and access to the electronic submission portal.

Grants for Grady Based Faculty

The Emory Medical Care Foundation (EMCF) awards up to 6 grants a year, for a maximum of \$30,000/award, to support research conducted by Emory faculty who are based at least 50 percent of their time at Grady. Proposals are due February 1, June 1, and October 1 each year (if the 1st falls on a holiday or weekend, then submission is due the following Monday or non-holiday workday). [More info.](#)

There are 2 different types of projects eligible for funding:

- [Research grants](#)
- [Service, Education, and Advocacy \(SEA\) Grants](#)

To stay up to date with all things Emory at Grady research, including funding opportunities, other research resources, and access to the Grady Research Electronic Submissions Portal, please visit our EG Research [SharePoint](#) site and join the research email listserv below:

For General Emory at Grady research updates and announcements - [Click here.](#)

For Research Staff - [Click here.](#)

Research Resources (cont.)

Grady Acknowledgement in Publications

We are all so proud of the work we do at Grady, and we want to be sure Grady is credited in our academic products. Please incorporate both Emory and Grady Health System into your research acknowledgement. Below are two suggestions for how to do this in abstracts, presentations, publications, etc. and either is acceptable.

Option 1:

In the acknowledgements section, add a statement: We would like to acknowledge the support of the Grady Health System, Atlanta, Georgia in conducting this research. (Feel free to edit to suit your study details/specifics).

OR

Option 2:

Add Grady as an affiliation in your byline as in the example below.

Colleen Kelley MD, MPH^{1,2}
1. Division of Infectious Diseases,
Department of Medicine, Emory
University School of Medicine,
Atlanta, Georgia
2. Grady Health System, Atlanta,
Georgia

Data for Research/Quality Improvement

There are several sources for data from EPIC that are available. Please refer to Data for Quality Improvement section on page 19 for more detail.

Wellness Resources

Emory Faculty Staff Assistance Program

This program helps to enhance personal and professional well-being through a variety of programs and services designed to promote emotional, behavioral, and occupational health. There is a satellite office on the Grady campus by appointment. To schedule an appointment for any FSAP service or to request information for courses, workshops and more, call 404.727.4328 or [send an email](#).

We Care Peer Support Program

Dr. Nadine Kaslow, Director of Wellbeing, Resiliency, and Flourishing, Professor and Vice Chair, Psychiatry and Behavioral Sciences and Chief Psychologist at Grady Health System is available through the We Care Peer Support Program for team debriefings following significant incidents that impact faculty, housestaff, and Grady staff. She can be reached 24/7 at 404.547.1957 or via [email](#).

Grady Gym

There is a gym on the 16th floor of Grady for physician and staff access. This gym is equipped with treadmills, ellipticals, stair, recumbent bicycles, and weight machines. There is no cost to use this gym. Simply contact Grady security to confirm badge access. You may be asked to sign a waiver to use the facility.

Wellness Garden

Enjoy some fresh air and green space in our wellness garden. The space, just behind the FOB between Piedmont and Armstrong Hall, provides picnic tables and benches, along with an inviting environment for a few moments to relax, unwind, and connect with nature.



IT Support

If you need Emory IT assistance, it is recommended that you submit a ticket via the [Service Now](#) system. This ticketing service allows users to request support, aids with purchasing hardware, request sponsored accounts or access Knowledge Base articles regarding technical services. The Grady IT support number is 404.251.8751. You can also call 404.727.7777 for 24-hour support or visit the [IT support web page](#). For Grady EPIC support, call 404.616.HELP.

Contacting Others

[EHConnect](#) is the integrated service providing access to on call calendars, paging services, [Spok Mobile](#) (secure messaging), and hospital directory services for Emory Healthcare and Emory University faculty and staff. It is supported by Emory Healthcare Information Services ([EHC IS](#)); note you must be on Emory network for these links to work. They may be reached on campus at 8.4357 or off campus: 404.778.4357. EHC connect is now integrated with Grady EPIC phone book as well.

Paging

To page someone, there are several methods:

Spok Mobile

Spok Mobile provides fast, accurate, HIPAA-compliant text messaging to the Emory community. Secure text messaging allows Emory physicians, nurses and staff to use mobile devices to communicate and collaborate in real-time. Spok Mobile integrates with Emory's [directory](#) and [on call calendar](#) services (you must be on the Emory network for this links to work). This allows for sending and receiving messages to and from individuals and/or on call departments right from the Spok Mobile app on an iOS or Android device.



Paging (cont.)

Page to Cell

Page to Cell enables Emory physicians, nurses and staff to receive messages and ‘pages’ from the Emory system (call center operators, web users, etc.) on any mobile phone, via standard text messages (SMS). Page to Cell integrates with Emory’s [directory](#) and [on call calendar](#) services (you must be on the Emory network for these links to work). While this is not a secure solution, it provides an easy way to receive messages through the system without requiring a pager - for users that have an iOS or Android device that is compatible with the preferred/premier service, [Spok Mobile](#).

Your Pager

Pagers are still supported for some users that do not have an available mobile phone to receive messages and pages on. Pagers allow Emory physicians, nurses and staff to receive messages/pages from Emory’s system (call center operators, web users, etc.) while inside the hospital and throughout the state of Georgia. Pagers integrate with Emory’s [directory](#) and [on call calendar](#) services. Each person is provided a Personal Identification Code (PIC) by his/her department or division. For assistance with your physical pager, you can visit the paging office in the Emory University annex building, N135, or connect with your unit administrator. If you do not know the PIC number, call the page operator at 404.686.4411.

Operators

Telephone operators are also available if you are not on the Emory network or if you are trying to reach a Morehouse or Grady physician colleague. The Grady Operator is 404.616.1000 if you are not on campus, or you can dial “0” if you are on campus. The Emory Operator can be reached at 404.686.4411.

Emory at Grady Public Safety & Security

The safety and wellbeing of personnel is of utmost importance to Emory University and Emory at Grady. Please refer to the following public safety related information below.

Campus Based Alert Notifications

Electronic notification of public safety events on or around Emory or Grady campuses

- Emory's emergency and security notifications will be sent from the University's Critical Event Preparedness and Response (CEPAR) system – In order to receive CEPAR notifications via text message or email, you must enter your contact information in PeopleSoft. Emory also has personal mobile safety app called Emory Safe.
- Grady's emergency and security notifications will be sent from the Everbridge Notification System. To receive Grady Everbridge notifications, please send your full name, email address and cell phone number to the Emory at Grady Dean's Office. Please include "Everbridge Notification Enrollment" in the subject line of the email.

Campus Security

In the event of a security related need in and/or around an Emory occupied building on Grady's campus, please use the following security contact numbers:

- Emory at Grady security officer number: 404.557.8106 or 404.778.1500
- Grady Health System Security Dispatch number: 404.616.4024 or 404. 616.5555
- 911 for emergency response only

Emory at Grady Campus Facility Work Orders

The Emory at Grady campus offers onsite facility maintenance services. All facilities maintenance requests for Emory at Grady are managed through the Campus Services work order system. There are currently 3 options to enter a facilities work order (i.e., leaking faucet, light repairs, etc.):

- Go to the website
- Call 404.727.7463 and speak with Customer Service
- Email

Once submitted, facilities will assign your work order to onsite or external campus service personnel for processing/resolution.

Advocacy Guidelines

Advocacy Guidelines

As a reminder, please review Emory's [lobbying policy](#) and a recent [article](#) in Emory Report about the work of the Office of Government and Community Affairs. The only persons who are allowed to advocate formally on behalf of Grady are the CEO, Chief Health Policy Officer, and Director of Government Relations. Please contact [Ryan Loke](#) for any issues relating to advocacy, lobbying, government funding, etc.

Media Opportunities & Emory Experts Media List

Emory's media relations team is looking to build a list of experts who can be available for comment or for interviews with the media related to their specialty. They are also offering media training for any who would be interested. Please contact your division administrator if interested in being an expert or receiving media training.

Media Relations Policy

All faculty members must notify the [Health Sciences Media Relations Team](#) before speaking to the media. The WHSC media team helps faculty by vetting publicity opportunities and ensuring that they are worth the faculty members' time. [Click here](#) to review Emory University's Faculty Handbook's Media Policy.



Restaurants (walking distance of Grady)

The Curb Market

The Curb Market is the most popular lunch spot, with many fantastic options. It is also a mini farmers market where you can pick up fruits, veggies, jams, and numerous meat items. Several restaurants have started at the Curb Market and then expanded around town—in a way, it acts as an experimental food lab.



Subway

A Subway is located 1 block north of the hospital. If you travel a block further to the northeast, you can make it to Noni's Deli on Edgewood Ave for some Italian food.

If you have time and are feeling adventurous, you can walk west 4-5 blocks to downtown Atlanta, where there are many café options.

Local Coffee/Juice Hang-Outs (Auburn Ave)

The newly renovated Atlanta Daily World building (home of Atlanta's oldest African-American-owned newspaper) has just opened a branch of local juicer Arden's Garden, as well as Condesa Café—a great spot for coffee and meetings.

Recreational & Social Opportunities

Along with the burgeoning restaurant scene described on the previous page, there is also a growing list of respectable watering holes. Right around the corner, on Edgewood Ave, you'll find establishments including Mother, Joystick (good if you love old arcade games), Sister Louisa's Church Bar (fierce ping pong battles after work and on Friday nights) and the recently opened Old Fourth Distillery (first new distillery in Atlanta in forever). Edgewood bars are geared more toward late-night fun versus an after-work drink.

If you drive down to Memorial Drive (about 1 mile from Grady), there are several great after-work restaurants/bars, including Six Feet Under, Tin Lizzy's, Augustine's, and Republic Social House.

If you venture to the 2-mile radius, you will be in the midst of the fashionable Inman Park/Little Five Points scene. A few favorites include Ladybird Grove and Mess Hall (right on the Atlanta BeltLine), The Albert, Krog Street Bar, 97 Estoria, Wrecking Bar (great brewpub), and The Porter (excellent beer selection). This list should get you started, but there are lots of places to explore in Grant Park and downtown.



For those of you who prefer a pool of water rather than a watering hole, you're in luck. There is a pool within close driving distance of Grady. The M.L. King Jr., Natatorium is located at 110 Hilliard St NE, 30312, 404.658.1149. They have a 25-yard lap zero-entry pool.

Transportation

Atlanta Streetcar

The Atlanta Streetcar is taking the ATL into a new era of transportation. The streetcar travels 2.7 miles and has 12 stops, including the Sweet Auburn Market, where you can hop on and either ride home (if you live near the tracks) or to the MLK Center, downtown museums (Georgia Aquarium, World of Coca-Cola, National Center for Civil & Human Rights, and College Football Hall of Fame), or an Atlanta basketball or football game. Price varies.

Emory Shuttle

If you are into public transportation or need to get between Grady and EUH during the week, then you have an option. The shuttle runs approximately once an hour Mon–Fri between 6:10 a.m. and 6:40 p.m. It's a pretty smooth and quick ride. The last pick-up at Grady is at 6:10 p.m. The ride is free. Unfortunately, there is no longer direct service between Grady and Emory Midtown and the VA; you have to connect through Emory first. All the info you need is at [Emory University Transportation and Parking](#), including the link to download a real-time shuttle tracking app that can ensure you do not miss the once-an-hour pick-up.



Important Numbers

The University has compiled a comprehensive list of [contacts online](#).

VIP access for Personal Healthcare: 404.778.3847

Emory Health Connection: 404.778.7777 (Emory referrals)

Emory Office of Government and Community Affairs: 404.727.5311

Emory Ombuds Office: 404.727.1531

Faculty Staff Assistance Program: 404.727.4328

Security (Emory at Grady Security Desk - FOB): 404.557.8106

Security (Grady): 404.616.4024

IT (Emory at Grady): 404.251.8751

IT Service Desk School of Medicine: 404.727.6648

Grady Parking: 404.616.3769

Other Clinical Sites

Atlanta VA Medical Center: 404.321.6111

Children's Healthcare of Atlanta: 404.785.KIDS (5437)

Emory Decatur Hospital: 404.501.1000

Emory Hillandale Hospital: 404.501.8000

Emory Johns Creek Hospital: 678.474.7000

Emory Orthopaedics & Spine Hospital: 404.251.3000

Emory Saint Joseph's Hospital: 678.843.7001

Emory University Hospital Midtown: 404.686.4411

Emory University Hospital: 404.712.2000

Winship Cancer Institute: 404.778.1900